



Riverside PS Parent Council Meeting Minutes

AGM

Meeting Date: 3.11.22

AGENDA

- Welcome / Introductions / Apologies
- School update from Mrs MacPhee
- Chair's Report
- Finance Update
- Election of Office Bearers
- Fundraising
- AOB

Present:

Josephine Amos (Chair)

Jenny Robertson

Emily Fullwood

Morven Beattie

Paula Jarvie

Kirsty White

Fiona Sneddon

Mandy Fox

Dionysia Dionysius (Treasurer)

Sarah McMaster

Jordana Pyper

Michelle MacPhee

Laura Quintin

Apologies

Kathryn Anderson (Vice Chair), Laura Livesy, Hazel Simpson, Jo Golder

School Update

Mrs MacPhee thanked both Josephine and Kathryn for all their efforts, particularly during the years of Covid. She said that she was very grateful for all of their efforts.

The children in the pupil council have been asking if they could perhaps have the healthy tuck shop back. Sarah said that she would ask class reps to put out a message on the class WhatsApp group to see if there would be any volunteers willing to take this on.

Chair's Report

Josephine thanked everyone for their input and efforts this year. She described that a focus for this year was to raise funds for the new bike and scooter racks. These are now in place in the playground. Fundraising has also allowed funding of the Heinemann Active Maths App. Snacks for Christmas parties were provided. Water for the sports day, play equipment for the Autism Provision.

Spring discos and Halloween discos were very well attended and generated some good funds. Laura Livesy has created a document detailing "a how to guide" on running the school disco. This can help support any future parents running discos and hopefully cut down the work load.

Bigger projects have been partially funded by grant funding and it would be beneficial to have a few members who would be willing to take responsibility for this.

Finance Update

Dionysia went over the amounts that were generated from the various school events in this past year.

The latest Halloween disco raised £ 695.33

£1,086.00 was raised by the disco.

£1810.00 is the available funds currently.

Election of Office Bearers

Josephine Amos will step down as Chair and Kathryn Anderson will step down as Vice Chair.

Josephine thanked everyone for their efforts and support over the past few years.

Laura Livesy nominated Sarah McMaster as the new Chair of the Parent Council. Josephine and Dionysia seconded this.

Sarah McMaster nominated Laura Livesy as Vice Chair. Jenny and Jordana seconded this.

Dionysia will remain Treasurer and school will remain responsible for secretarial duties.

Kirsty White and Fiona Sneddon will take on the role of applying for grants to support any future projects.

Jordana will take on a leading role for fundraising.

Fundraising

Christmas Fayre

Discussion around the Christmas Fayre (Thursday 15th December 6-8pm). This will need another meeting as there is quite a lot still to discuss. Sarah did describe the number of potential stalls (15), Santa, Secret Room, Tea and Coffee, Mulled Wine, Home Baking Stall, Bottle Stall, Tombola Stall, Guess How Many Sweets in a Jar.

Each stall will need a volunteer who is willing to take ownership of the stall and lead this on the night.

AOCB

Date of next meeting: 2nd February 2023